



**GREAT BASIN
COORDINATING GROUP**

Department of the Interior
Bureau of Land Management
Idaho, Nevada, and Utah, Arizona
National Park Service
Intermountain Region
Pacific West Region
Bureau of Indian Affairs
Western Region
Fish and Wildlife Service
Mountain Prairie & Pacific Region
Pacific Southwest Region

Department of Agriculture
Forest Service
Intermountain Region

State Agencies
Idaho, Utah, and Nevada

May 20, 2010

To: Great Basin Agency Administrators

Subject: 2010 Great Basin Incident Management

As we embark on the 2010 wildfire season, the Great Basin Coordinating Group would like to update you on a few items prior to the wildfire season. Attached you will find two items: the Great Basin Incident Management Team (IMT) Evaluation and the Incident Commander Expectations Letter.

The Great Basin Incident Management Team Evaluation has been modified to increase your ability to document in more detail your final evaluation and includes additional evaluation factors such as cost management. We recommend that you use this version to evaluate all teams your unit may host, including Buying Teams, Administrative Payment Teams and Incident Management Teams.

The second attachment outlines the Coordinating Group's expectations of Great Basin Incident Commanders. Please be aware the Coordinating Group has emphasized the importance of the Incident Commanders to make contact with you or your representative upon team order to clarify team size, any special needs, and your expectations.

The 2010 Great Basin Mobilization Guide is available to further clarify the current Great Basin Incident Management Team configuration and operating procedures. (see link below)

http://gacc.nifc.gov/wgbc/administrative/policy_reports/policy_reports.htm

Beginning on page 60-4 you will find the Great Basin IMT rotations and links to IMT rosters and configuration. Supplement 1 outlines the Great Basin IMT Operating Plan. We encourage you to review these documents prior to the wildfire season and before activating any IMTs. You need be aware there are no longer Fire Use Management Teams in the Great Basin. Also there is no longer a National Fire Use Management Team rotation.

Additionally, it is important you are aware the Great Basin Coordinating Group supports implementing the Field S-420 Course. The intent of the course is the same as the classroom version although the venue of instruction is an ongoing incident.

If there is opportunity or potential opportunity to implement a Field S-420 course on your unit this will be communicated to you by the Incident Commander upon team order. Guidance encompassing the training and all fiscal aspects of utilizing a fire code are outlined in Supplement 3 of the 2010 Mobilization Guide.

The Great Basin Incident Commanders supported by Great Basin Operations Committee, hosted a successful 2010 Incident Management Team Workshop in Reno this past April. We would like to thank you for supporting attendance of team members/attendees that are part of your organization. The meeting continues to be closely evaluated for value of agenda items utilization of current information and team building benefits. The venue has been evaluated to ensure cost efficiencies are realized.

Finally, the safety of our Firefighters is our number one priority each year. It is imperative that supervisors, leaders and Incident Management Teams are providing oversight, supervision and leadership to individuals working on your units. Please ensure that duties and assignments given are understood, roles and responsibilities are defined, and employees are acting within the scope of their duty in a responsible manner.

If you have questions or concerns please contact your Agency Representative on the Great Basin Coordinating Group or you may contact the Coordinating Group Chair, Rex McKnight BLM Nevada State FMO, at 775.861.6670.

Sincerely,

/s/ Rex McKnight

Rex McKnight
Chair, Great Basin Coordinating Group

Attachment 1 – 2010 Great Basin Team Evaluation Form
Attachment 2 – 2010 Incident Commander Expectations Letter